



Beacon Falls Board of Finance

January 3, 2013

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a special monthly meeting on **Tuesday, January 15, 2013, at 7:30 p.m.**, in the Beacon Falls Town Hall Assembly Room.

The following agenda will be addressed at the discretion of the Chair.

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes
3. Comments from the Public
4. Treasurer's Report
5. Tax Collectors Report
6. Town Clerk's Report
7. Finance Managers Report
 - a. Board Clerk's Invoice
 - b. Update on addressing any town audit concerns
 - c. RFP for a town auditor
8. First Selectman Report
 - a. Transfers
9. Old Business
 - a. Report from Joe Dowdell on Region 16 budget process
 - b. Budget preparation process and calendar
10. New Business
 - a. Election of Officers (Chairman & Vice Chairman)
11. Correspondence
12. Comments from the Public
13. Adjournment

The next special meeting will be held on Thursday, January 31, 2013 at 7:30 p.m.

Respectfully submitted,

Martha Melville
Clerk for the Board of Finance